



Tim Ryan  
Commissioner  
Board of County Commissioners  
Chair  
CareerSource Broward  
Council of Elected Officials

Josh Levy  
Mayor, City of Hollywood  
Vice Chair  
CareerSource Broward  
Council of Elected Officials

Dean Trantalis  
Mayor, City of Fort Lauderdale  
Chair Pro Tem  
CareerSource Broward  
Council of Elected Officials

Dr. Lisa Knowles  
Chair  
Broward Workforce  
Development Board, Inc.

Mason C. Jackson  
President/CEO  
CareerSource Broward

June 20, 2019

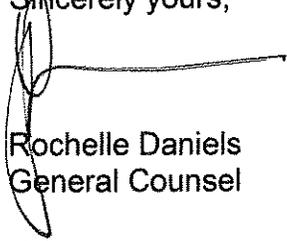
Mr. Vaughn Stertzbach  
First Staff, Inc. d/b/a  
EmpHire Staffing, Inc.  
8320 West Sunrise Boulevard, Suite 108  
Plantation, FL 33322

Re: Amendment Number One to  
Vendor Agreement No. 2018-2019-Vendor-409000

Dear Ms. Stertzbach:

Enclosed please find a fully-executed copy of the above referenced agreement signed by the CSBD President/CEO.

Sincerely yours,



Rochelle Daniels  
General Counsel

RJD/kar

Enclosure



CareerSource Broward  
Administrative Office  
2890 West Cypress Creek Road  
Fort Lauderdale, FL 33309  
P: 954.202.3830

AMENDMENT NUMBER ONE

TO

VENDOR AGREEMENT NO. 2018-2019-VENDOR-409000

CFDA NO.'S  
93.588 WTP  
17.258 WIOA Adult  
17.275 WIOA Dislocated Worker  
17.259 WIOA Youth  
17.207 WP  
10.561 FSET  
17.804 LVER  
17.225 UC

(PROGRAM YEAR 2019-2020)

VENDOR AGREEMENT BETWEEN

FIRST STAFF D/B/A EMPHIRE STAFFING, INC.

AND

CAREERSOURCE BROWARD

DUNS #	
FEDERAL AWARD IDENTIFICATION (FAIN) #	
FEDERAL AWARD DATE	
TOTAL FEDERAL AWARD	
FEDERAL AWARDDING AGENCY	
CFDA #	93.588 TANF 17.258 WIOA Adult WIOA 17.275 Dislocated Worker 17.259 WIOA Youth 17.207 FSET 10.561 WP 17.804 LVER 17.225 UC

AMENDMENT NUMBER ONE  
TO  
VENDOR AGREEMENT NO. 2018-2019-VENDOR-409000

THIS IS AMENDMENT NO. ONE TO VENDOR AGREEMENT NO. 2018-2019-VENDOR-409000 entered into the 14<sup>th</sup> day of June, 2019 by and between the FIRST STAFF D/B/A EMPHIRE STAFFING, INC. (hereinafter referred to as "Contractor"), and CAREERSOURCE BROWARD, the administrative entity/fiscal agent and grant recipient for the Broward Workforce Development Board Inc., and for the CareerSource Council of Elected Officials a consortium of the Cities of Fort Lauderdale and Hollywood, and Broward County, existing under and by virtue of the laws of the State of Florida as a Council of Governments, having its principal office at 2890 West Cypress Creek Road, Fort Lauderdale, FL 33309.

WITNESSETH THAT:

WHEREAS, CareerSource Broward and Contractor entered into an Agreement effective June 29, 2018; and

WHEREAS, the Broward Workforce Development Board, Inc. and the CareerSource Broward Council of Elected Officials have approved the renewal and continuation of this Agreement through the period ending June 30, 2020 pursuant to the terms and conditions of the original Agreement as amended and as set forth herein; and,

WHEREAS, CareerSource Broward and Contractor wish to amend the Agreement to add the clauses and terms identified herein;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto agree to amend Contractor's Agreement 2018-2019-VENDOR-409000 as follows:

1. Section 6, Rates and Terms, is amended to substitute the year 2020 for 2019 as follows:

**Rates and Terms**

6. Contractor will provide the staff necessary to operate the CSBD One-Stop Centers up to the number of staff approved by CSBD. From the date of the signing of this amendment, CSBD will pay Contractor a professional service fee of Sixty Six Dollars and Fifty Cents (\$66.50) per employee, per pay period, through June 30, 2020. In addition, CSBD will reimburse Contractor for the cost of the employer contribution for employee health insurance, criminal background checks, drug screenings and other employee benefits as

agreed to between the parties that are provided to staff hired by Contractor to staff the career centers.

2. All references to Exhibit A in the Agreement shall be to Schedule A attached to this Amendment.
3. In accordance with Paragraph L, subparagraph a, Assignments and Subcontracts, of the Agreement, CareerSource Broward has approved a subcontract for a payroll/insurance servicing agreement.
4. All provisions of said Amendment, which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein.
5. This Amendment and all its attachments are made a part of said Agreement.
6. The effective date of this Amendment shall be the date on which it has been signed by both parties.

EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature:

FIRST STAFF D/B/A EMPHIRE STAFFING, INC. by and through its President following Executive action on the 10 day of JUNE, 2019, and CareerSource Broward signing by and through its President/CEO, following Board Action on the 28th day of June, 2018.

AS TO FIRST STAFF D/B/A EMPHIRE STAFFING, INC.:

WITNESSED BY:  
Jini Castillo L.S.  
Melinda Pecanars L.S.

BY: Vaughn A. Spitznack  
(Signature),  
TITLE: PRESIDENT/CEO  
DATE: JUNE 10<sup>th</sup>, 2019

AS TO CAREERSOURCE BROWARD:

WITNESSED BY:  
[Signature] L.S.  
Kathy A. Bedford L.S.

BY: Mason Jackson  
(Signature)  
MASON C. JACKSON  
TITLE: PRESIDENT/CEO  
DATE: 6/14/19

Approved as to form by the CareerSource Broward  
General Counsel  
2890 West Cypress Creek Road  
Ft. Lauderdale, FL 33309

BY: [Signature]  
Rochelle J. Daniels  
General Counsel

## Exhibit A

### To Agreement for Human Resources and Staffing Services

Dated July 1, 2019

Between CareerSource Broward "CSBD"  
and First Staff, Inc. d/b/a Emphire, Inc. "Contractor"

### Payroll Cost and Benefit Rate Schedule

This Schedule is as of the date of entry into this amendment. Changes to any of the below identified items as a result of increases or decreases not initiated by the Contractor shall be identified by formal notice from the appropriate party to the other and cost / payment shall be adjusted to meet the cost/payment requirement without requiring a contract modification.

#### Payroll Costs

Social Security Taxes (OASDI, employer portion)	6.20% of all wages
Medicare Taxes (employer portion)	1.45% of all wages
Federal Unemployment Insurance	.60% of all wages
Florida Unemployment Insurance (SUTA)	2.20% of all wages
Workers' compensation Premiums	0.29% of all wages

Note: "wages" for purposes of determining Payroll Costs include all cash compensation (such as but not limited to salaries, bonuses and paid leave time as agreed by the CSBD governing Boards vacation or sick pay, etc.)

#### Contractor Fee

**Applied to total Payroll Cost**

**\$66.50 per employee per pay Period**

#### Employee Benefits (Costs passed through to CSBD)

Health Insurance	\$526.55 per participating employee/mo.
Vision Insurance	\$4.06 per participating employee/month
Dental Insurance	\$12.55 per participating employee/month
Life Insurance with AD &D	\$0.19 per \$1,000 of payroll per employee/mo.
Long Term Disability	\$0.24 per \$100 of covered monthly payroll
Short Term Disability	\$.29 per \$10 of weekly benefit
401K Employer match	50% of the first 3% of employee contribution
401k administrative fees	\$1200
401k Audit; Plan	\$4,750 – Includes required Custodial Certification - \$750.00
401(K) Plan Restatement (Needed if IRS makes major changes to retirement plans)	\$450